



PO Box 470188 • Cleveland, Ohio 44147 • 216-202-5306
E: Volunteer@thelittlestheroes.org • www.thelittlestheroes.org

2020 ADOPT A FAMILY PROGRAM

Information for Donors

The Littlest Heroes' Adopt a Family program seeks donors to sponsor or "adopt" a family battling pediatric cancer by providing gifts and essential items during the holiday season.

If you would like to become a donor, please complete and return the Donor Registration Form to volunteer@thelittlestheroes.org or register online at thelittlestheroes.org/aaf. You may also mail the form using the address above. Providing TLH with a completed Donor Registration Form will help us match donors and families appropriately and ensure we meet as many needs as possible. **All gifts must be given to or picked up by TLH by Monday, December 7th** therefore, please return your Donor Registration form as soon as possible.

Once your registration is complete, you will receive your adopted Family's Profile that provides information regarding the family you are sponsoring along with their sizes and 'wish list'. This is a list of ideas or items the family needs or is requesting. This list is meant to help you shop. It is neither expected nor required to purchase every item on the Family Profile.

This year, for the safety of our donors, volunteers and families, we are asking that you consider making a monetary gift or sending gift cards for your adopted family to shop online from the safety of their home.

Once shopping is complete, please contact us to arrange a contactless drop off at The Littlest Heroes' office located in Solon. If you are unable to drop the gifts at our office, please contact us and we can arrange a volunteer to pick up the items from you. **Due to COVID-19, we will not be wrapping any of the gifts this year and ask that all gifts come unwrapped.** We will also be hosting a contactless pick-up for our families and asking them to quarantine their gifts for a minimum of one week before opening.

When possible and appropriate, providing the family with gift receipts is helpful should they need to exchange or return a gift.

In addition to the Donor Registration Form, attached is an In-kind Donation Form. We ask that you fill out this form, sign it, and return a copy to TLH for our records (feel free to use multiple sheets). You can keep the original as it can act as your tax receipt.

After the holiday giving, if the family has agreed to share pictures with us, they will be provided to you when available by e-mail. We also appreciate any feedback you can provide as a donor.

As always, please don't hesitate to call us at 419-376-8100 or email us at volunteer@thelittlestheroes.org with any questions. Thank you greatly for your generosity!

Together, we can assure that no child fights alone!!



2020 ADOPT A FAMILY Donor Registration Form

Name: _____

Company Name: _____

Address: _____

City/State/Zip: _____

Work: _____ Home: _____ Mobile: _____

E-mail: _____ Fax: _____

PREFERRED METHOD OF CONTACT?

Work Phone Home Phone Cell Phone Email

FAMILY INFORMATION

*Donors typically spend approximately \$75-150 per family member.

- > *Is that a comfortable spending range for you? (circle one) YES NO
- > *If not, would you like to share a family with another donor? (circle one) YES NO
- > Which family household size are you interested in adopting?
 2-3 3-4 5-6 6 or more
- > How many families are you looking to adopt?

OPTIONAL INFORMATION

- I give permission to use my name, as listed above, in The Littlest Heroes promotional materials.
- I give permission to use my photo in The Littlest Heroes promotional materials.
- I prefer to remain anonymous.
- I would like to attend the family gift pick up and meet (wave at) my family in Solon on December 12th or 13th from 12-3pm. If your family will be there, we can let you know which day and time.

Any additional information you would like us to know:

Please register online, email, or mail Donor Registration form as soon as possible.

The Littlest Heroes • PO Box 470188 • Cleveland, OH • 44147

Questions? 216-202-5306 or volunteer@thelittlestheroes.org



Gifts In Kind Donation Form

PLEASE COMPLETE THIS FORM WHETHER OR NOT A TAX DEDUCTIBLE RECEIPT IS DESIRED.

The information is required for our audit procedures.

The Littlest Heroes is a 501(c) (3) nonprofit organization. All contributions are fully tax deductible as allowed by law. We can only issue a tax-deductible acknowledgement letter if original receipts are provided. Please copy your receipts for your financial

Office:
32000 Aurora Road
Solon, Ohio 44139
Phone: 216-202-5306

Name: _____

Company: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

I do not need a tax receipt.

I need a tax receipt and have attached all the original retail receipts to this form.

TOTAL AMOUNT OF CONTRIBUTION: \$ _____

Store Name or Item Description:	Amount before taxes	Store Name or Item Description:	Amount before taxes
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$	Total Amount:	\$

Donor's Signature: _____

Date: _____